

How To Request A CAS and Start Your Visa Application



As an international student, you will need to check whether you need a visa to study in the UK. You can do this by visiting gov.uk/check-uk-visa

If you need a visa, you will need to follow the steps outlined below to obtain a CAS and apply for your visa.

Obtaining A Confirmation of Acceptance for Studies (CAS)

A Confirmation of Acceptance for Studies (CAS) will only be issued by the International Office to students with a **GUARANTEED UNCONDITIONAL** offer. You will also be required to pay a **25% DEPOSIT** of your tuition fees for 2019/20. You may then request a CAS.

Obtaining A Confirmation of Acceptance for Studies (CAS)

Please ensure that RNCM has received copies of...

Qualifications/Certificates/Transcripts (including translations, where necessary)

IELTS Certificate (if requested)

References – Music and Academic

Passport Photo Page

Written Work (MMus applicants only)

PLEASE DO NOT REQUEST A CAS UNTIL YOU HAVE SUBMITTED ALL OF THESE DOCUMENTS TO OUR ADMISSIONS TEAM AND HAVE A GUARANTEED UNCONDITIONAL OFFER.

Paying Your Deposit

You must pay RNCM 25% of your tuition fees for 2019/20. If you have been awarded an RNCM scholarship or bursary, please deduct these from the total fees and pay 25% of the remaining figure as your deposit. This deposit will be recorded on the Confirmation of Acceptance for Studies (CAS)

You can pay your deposit by **BANK TRANSFER** or by **DEBIT/CREDIT CARD**.

Bank Transfer

Transfer Reference:	Ensure that YOUR FULL NAME is included in the transfer reference field. This must be AS IT APPEARS ON YOUR PASSPORT.
Bank:	Royal Bank of Scotland
Address:	38 Mosley Street, Manchester, M2 3AZ
Sort Code:	16-25-14
Account Number:	13365425
IBAN Number:	GB 53 RBOS 16251413365425
SWIFT / BIC Code:	RBOS GB 2L
Account Name:	RNCM Business Account

Please e-mail lucy.roberts@rncm.ac.uk when you have made the transfer. You must include YOUR FULL NAME, DATE OF TRANSFER AND TRANSFER AMOUNT in the e-mail.

Debit/Credit Card

Please call **Daniel Bennett** on **0161 907 5314**. You must know the amount that you need to pay and have your debit/credit card details to hand.

Starting Your Visa Application

While waiting for your CAS to be issued, you can start to prepare your visa application. As soon as the CAS is issued we will send you an e-mail containing the details you will need to complete the application. DO NOT attempt to apply for a Tier 4 Visa without the CAS, the application will be rejected.

Start your visa application by visiting the UK Visa & Immigration (UKVI) website gov.uk/apply-uk-visa

Meeting Your Conditions

Any documents that you will need to provide with your visa application will be listed on the Confirmation of Acceptance for Studies (CAS)

You will also need to prove that you have enough money to pay the remainder of your tuition fees for 2019/20 and an extra £9,135 (equivalent to £1,015/month) to cover accommodation/living costs. These funds **MUST** be in your bank account (or parents' bank account) for 28 CONSECUTIVE DAYS ending no more than 30 days before the date of your visa application.

Tier 4 Eligibility and Requirements

Tier 4 Eligibility and Requirements

ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibilityand-requirements

Making A Tier 4 (General) Application From Outside The UK

ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Making-a-Tier-4-General-application-outside-the-UK

Making A Tier 4 (General) Application In The UK

ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Making-a-Tier-4-General-application-in-UK

Please let us know, as soon as possible, if you have any questions or concerns about meeting the requirements of your offer, paying your deposit, or requesting your CAS. The International Office will be happy to help you!

Please note: The International Office provides information in good faith, based on information that you give us about you and your current situation. We endeavour to ensure that the information is accurate, but since both your situation and the legislation relating to immigration status can change at short notice, the International Office cannot accept any responsibility for any errors, omissions or other consequences arising, nor for decisions made by the Home Office or other agencies regarding immigration applications.

Student Views



'The College helped me a lot. I remember each time I emailed the International Office about my visa program, they gave me a response as soon as possible. And even they helped me to apply online, it's a really big help because sometimes I still had doubts in different questions; sometimes it's very rigorous, but they gave me a lot of help. And they stayed with me to finish my application. I didn't do it alone, they helped me.'

Ran Feng

Postgraduate Diploma: Advanced Studies, Piano

'I'm from South Korea. It was not too hard. The RNCM International Office are really helpful and before I applied for this school I always emailed them to find out information about the visa and everything we need to prepare. I don't think it's too hard and if you go to the College website there's enough information. If you have more questions you can always get in touch.'

Soyeon Kim

MMus, Popular Music Vocals



'The International Office are very supportive, very friendly staff. Whenever we have problems we can just pop in and ask them questions. They are willing to solve our problems or help us with visas or police registration or the documentation, they are happy to help.'

Wilcox Leung

BMus (Hons), Bass

'College arranges an International Welcome Week the week before Freshers' Week. In my first year I made so many friends that first week. I didn't know anybody, and they really arranged it for you to get to know Manchester, to get to know other people, to move in and get comfortable around the building.'

Ingvild Schultze-Florey

MMus, Mezzo-Soprano

