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**Learning Agreement for Exchange & Associate Student Scheme**

The purpose of the Learning Agreement is to provide a transparent and efficient preparation for the Student’s study time abroad and to ensure that the Student will receive recognition in his/her qualification for the modules successfully completed abroad. By signing this document, the Student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.

Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in their Inter-Institutional Agreement). The Receiving Institution confirms that the courses listed in Table A should be available to the Student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed courses and to count them towards the Student's degree as described in Table B.

**Student**

|  |  |  |  |
| --- | --- | --- | --- |
| Last Name(s) |  | First Name(s) |  |
| Date of Birth |  | Nationality |  |
| E-mail |  | Phone |  |
| Sex (M/F) |  | Principal Study1 |  |
| Current Course of Study |  | Current Level of Study2 |  |
| Current Year of Study |  | Duration of Course |  |

**Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institution |  | Faculty/Department |  |
| Erasmus Code  (If Applicable) |  | Address |  |
| Country |  |  |  |
| Main Contact3 |  | Main Contact Role |  |
| Main Contact E-mail |  | Main Contact Phone |  |
| Responsible Person4 |  | Responsible Person Role |  |
| Responsible Person  E-mail |  | Responsible Person Phone |  |

**Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institution | Royal Northern College of Music (RNCM) | School of Study | Conducting  Composition  Keyboard Studies  Strings  Popular Music  Vocal Studies and Opera  Wind, Brass and Percussion |
| Erasmus Code  (If Applicable) | MANCHES-10 | Address | 124 Oxford Road, Manchester, M13 9RD |
| Country | UK |  |  |
| Main Contact3 | Mark Breads | Main Contact Role | Admissions Officer |
| Main Contact E-mail | admissions@rncm.ac.uk | Main Contact Phone | 00 44 (0) 161 907 5465 |

**Planned Study Period**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Academic Year 2019/20 | Autumn Term |  | Spring Term |  | Summer Term |  |
| Academic Year 2020/21 | Autumn Term |  | Spring Term |  | Summer Term |  |

**Before The Mobility**

**Intended Studies at the Receiving Institution (Table A)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Module Code | Module Title | Term | Assessment Mode | ECTS5 |
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**Recognition at the Sending Institution (Table B)**

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| --- | --- | --- | --- | --- |
| Module Code | Module Title | Term | Assessment Mode | ECTS5 |
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**Finance**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Erasmus |  | International Partner |  | Fee To Be Charged |  |

**Programmes & Assessments**

|  |  |  |
| --- | --- | --- |
| Assessments Required for Credits? (Please Tick) | Yes | No |

**Commitment**

The Learning Agreement should be confirmed by the Student, Sending Institution and Receiving Institution before the start of the mobility. It is not compulsory to circulate a paper document to collect original signatures. Scanned copies of signatures or digital signatures can be accepted, depending on the national legislation or institutional regulations.

**Student**

Student’s Signature

Date:

**Sending Institution**  
Responsible Person’s Signature

Date:

**Receiving Institution**  
Responsible Person’s Signature

Date:

**Amendments to the Learning Agreement**

The Student and the Receiving Institution will communicate to the Sending Institution any amendments that may to be made to the Learning Agreement during the Student’s time abroad, as soon as possible after enrolment. Any amendments should be clearly documented either by filling in Tables A2 and B2 or as an annex to this Learning Agreement (e.g. e-mail exchange, new Learning Agreement, list of courses delivered by the Receiving Institution.)

**Amendments to Studies at the Receiving Institution (Table A2)**

Amendments to the Learning Agreement need to be approved by the Student, the Responsible Person in the Sending Institution and the Responsible Person in the Receiving Institution.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Module Code | Module Title | Term | Assessment Mode | ECTS3 |
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**Recognition at the Sending Institution (Table B2)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Module Code | Module Title | Term | Assessment Mode | ECTS3 |
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**Finance**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Erasmus |  | International Partner |  | Amended Fee To Be Charged |  |

**Programmes & Assessments**

|  |  |  |
| --- | --- | --- |
| Amendments to Assessments Required for Credits? (Please Tick) | Yes | No |

**Commitment**

The Learning Agreement should be confirmed by the Student, Sending Institution and Receiving Institution before the start of the mobility. It is not compulsory to circulate a paper document to collect original signatures. Scanned copies of signatures or digital signatures can be accepted, depending on the national legislation or institutional regulations.

**Student**

Student’s Signature

Date:

**Sending Institution**  
Responsible Person’s Signature

Date:

**Receiving Institution**  
Responsible Person’s Signature

Date:

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1. Principal Study – Instrument, Vocal Range, Composition, Conducting, Music Education.
2. Level of Study – Bachelor, Master, Doctorate.
3. Main Contact – Person who is the ‘link’ between institutions (e.g. International Office.)
4. Responsible Person – Programme Leader, or Academic Advisor who is responsible for the student’s overall Learning Agreement and Recognition.
5. ECTS – European Credit Transfer System.