

# Research Ethics and Integrity Annual Statement 2024

## 1. Introduction 1.1 *The Concordat and RNCM*

This report outlines the work across the academic year 1 September 2023 – 31 August 2024.

All research at RNCM is conducted according to the principles of research integrity. Their core elements are as follows:

- **honesty** in all aspects of research, including in the presentation of research goals, intentions and findings; in reporting on research methods and procedures; in gathering data; in using and acknowledging the work of other researchers; and in conveying valid interpretations and making justifiable claims based on research findings
- **rigour**, in line with prevailing disciplinary norms and standards, and in performing research and using appropriate methods; in adhering to an agreed protocol where appropriate; in drawing interpretations and conclusions from the research; and in communicating the results
- **transparency and open communication** in declaring potential competing interests; in the reporting of research data collection methods; in the analysis and interpretation of data; in making research findings widely available, which includes publishing or otherwise sharing negative or null results to recognise their value as part of the research process; and in presenting the work to other researchers and to the public
- **care and respect** for all participants in research, and for the subjects, users and beneficiaries of research, including humans, animals, the environment and cultural objects. Those engaged with research must also show care and respect for the integrity of the research record
- **accountability** of funders, employers and researchers collectively to create a research environment in which individuals and organisations are empowered and enabled to own the research process. Those engaged with research must also ensure that individuals and organisations are held to account when behaviour falls short of the standards set by the Concordat (Concordat, Commitment 1, p. 6).

## 1.2 *RNCM policies and procedures in relation to research integrity*

The RNCM's commitment to the promotion of research integrity can be found in the following:

- Ethics Framework (<https://www.rncm.ac.uk/download/rncm-ethics-framework/?wpdmdl=274354&refresh=6171af473b4be1634840391>)
- Good Research Conduct Policy (<https://www.rncm.ac.uk/download/good-research-conduct-policy/?wpdmdl=274371&refresh=6171af6494e851634840420>)
- Public Interest Disclosure (Whistleblowing) Policy (<https://www.rncm.ac.uk/download/public-interest-disclosure/?wpdmdl=274358&refresh=6171af471058c1634840391>)
- RNCM-Manchester Met Regulations 2024-2025 (can be downloaded from <https://www.rncm.ac.uk/research/programme/apply/>)

### 1.3 Activities

Training in research ethics and integrity is delivered to undergraduates and taught postgraduates taking courses in music education and music psychology, and to all postgraduate research students on an annual basis; it is also offered regularly to staff (and was offered and delivered in this reporting period).

Processes for applying for ethical approval for practice-based research in composition and performance, non-practice-based research (typically involving interviews, observations, experiments etc.) and questionnaire research with adults differ slightly, but all applications are reviewed and approved by the RNCM Research Ethics Committee, which reports three times a year to the RNCM Research and Knowledge Committee. It currently has eight members, including the Chair. They represent all RNCM research pathways (performance, composition, music education, music psychology and musicology). One member is external to RNCM and another is a PhD student. The Committee meets virtually. Initial comments on applications are made by members, independently, only to the Chair. These comments are collated by the Chair, and sent back to the applicant, and if and when these comments have been sufficiently addressed, ethical approval is granted.

Both the Head of Enterprise (Academic) Dr Michelle Phillips and Lecturer in Health and Wellbeing Dr Sara Ascenso were Institutional Representatives of RNCM and members of the Conservatoires UK Research Ethics Committee during the academic year 2023-24. Staff and students wishing to undertake research with the participation of colleagues and peers at conservatoires besides RNCM are encouraged to seek approval from the CUK Research Ethics Committee (see <https://conservatoiresuk.ac.uk/about-us/research-integrity-governance-and-ethics/>), rather than making multiple applications.

## 2. Developments in 2023-2024

Dr Michelle Phillips has continued in her second year as Chair of the RNCM Research Ethics Committee. The PGR Programmes Administrator has some responsibilities for the administration of the Ethics Committee.

### 3. Applications for ethical approval received by the RNCM Research Ethics Committee between 1 September 2023 and 31 August 2024

Received from	Successful	Unsuccessful or pending resubmission	Total
Staff (including PDRA)	14	0	14
PhD students	18	0	18
PG taught students	5	0	5
UG	2	0	2
External	1	0	1
<b>Total</b>	<b>40</b>	<b>0</b>	<b>40</b>

## 4. Research misconduct

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Registered charity numbers: **RNCM Awards Fund** 504948 | **RNCM Endowment Fund** 504949

**Patron** His Majesty King Charles III | **President** Sir John Tomlinson CBE | **Principal** Professor Linda Merrick CBE

The procedures RNCM has in place for dealing with allegations of research misconduct are outlined in the RNCM Good Research Conduct Policy. Research misconduct includes fabrication, falsification, plagiarism, failure to meet legal, ethical and professional obligations, misrepresentation, breach of duty of care, and improper dealing with allegations of misconduct.

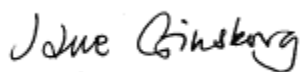
The Unacceptable Research Conduct procedure links to the RNCM's staff Disciplinary Policy and the Student Conduct and Discipline Policy, and complements the Public Disclosure Policy. The procedure applies to allegations about RNCM staff and research students from inside and outside the RNCM.

The unacceptable research conduct procedures are guided by the following key principles:

- The procedures are driven by the requirement for the even-handed treatment of both the complainant and the respondent
- The presumption of innocence should be maintained throughout the investigation
- The complainant and respondent should expect a just decision following a fair and speedy process involving an impartial, informed and independent investigation
- The responsibilities of those dealing with the allegation must be clear and understood by all interested parties
- Proper records of the proceedings should be kept while ensuring that the confidential nature of the allegation and investigation safeguard the rights to confidentiality, and to disclosure, of the interested parties.

No allegations of unacceptable research conduct were made in the academic year 2023-2024.

By providing clear policies, practices and procedures to support researchers, guidance and training on research ethics and research integrity for staff and students at all levels, and clear procedures for dealing with allegations of research misconduct, the RNCM aims to create and embed a research environment in which all staff, researchers and students feel comfortable to report instances of misconduct.



Professor Jane Ginsborg  
Associate Director of Research

12<sup>th</sup> November 2024